

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, NOVEMBER 29, 2017**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 6:01 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss an email or information leading to the appointment of a particular person.
 - To discuss the performance of a particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to adjourn Executive Session at 6:36 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:39 p.m.

RECONVENE

- 7. EDUCATION & PERSONNEL

1. Appointment(s)

Substitute Appointment(s): Modify Margaret Buhl's previous appointment to include Substitute LTA and Teacher K-5 Coaching Appointment – Jacob Wentlent, Unpaid Volunteer - Wrestling

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by McCauley, seconded by Burghardt, to approve the following placement(s):
#710022250; #710023747; #710123569; #710022309;
#710022304; #710023470; #710023288.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

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**APPROVE MINUTES
11/15/17 MTG.**

- Motion made by Markham, seconded by Burghardt, to approve the minutes of the Regular Board Meeting held on Wednesday, November 15, 2017 as presented.
Yes-7, No-0

CALENDAR:

- December 1 – 2nd Grade Sings Christmas Carols at Morning Program – 8:05 a.m.
- December 1 – After tree lighting Community Christmas Carols – 2nd grade sings @ Zion – 7:00 p.m.
- December 2 – Legislative Breakfast @ Oneonta – 9:30 a.m.
- December 13 - Budget Committee Meeting 4:00 p.m.
- December 14 – MS Band/HS Chorus Holiday Concert – 7:00 p.m.
- December 19 – Intermediate Concert – 7:00 p.m.
- December 20 – Board of Education Meeting – 6:00 p.m.
- December 25 - January 2 – Holiday Recess – No School
- January 3 – Board of Education Meeting – 6:00 p.m.
- January 11 – MS Chorus/HS Band Winter Concert – 7:00 p.m.

*Girls JV and Varsity Basketball games same night as 12/14 Band/Chorus Concert – Bryan Ayres will check to see how many students are involved and if it needs to be rescheduled.

**PUBLIC COMMENT:
SUE PROSCIA**

- Sue Proscia, Dispatcher, invited the Board to the bus garage's annual Christmas luncheon on Monday December 18th at 12 p.m.

**REPORTS:
FALL COACHING
REPORT – MR. AYRES**

- Bryan Ayres, Director of PE & Athletics, shared some information from the Fall Coaching Reports with the Board. Highlights included the following:
- Lourdes has offered the services of an athletic trainer free of charge for the winter and spring seasons one day a week. This will be a great service for our athletes. Looking into providing that service long term.
 - Field Hockey would like to have the opportunity to move to another class (2 year commitment) to give the team higher skill competition.
 - Coaches want to continue combined workouts this summer.
 - Coaches requesting permission to attend clinics or professional development. There is grant money available for them to attend.
 - Swimming touch pads need to be updated. The maintenance crew have cleaned the pads and greased the diving boards in readiness for the upcoming boys' season.
 - Consider adding wifi to the pool area.
 - Swimming numbers are down, consider merging with another school to increase numbers.
 - Looking at scheduling for modified swimming to allow them to finish their season with the other modified programs.
 - Uniform needs for modified soccer and modified football.
 - Playing field issues for soccer as well due to 3 boys' teams and 2 girls' teams.
 - Equipment needs – ordering in July makes it tough to receive needs in time for the fall seasons.
 - Volleyball – modified girls' numbers too low to even play games.
 - Football has requested incremental replacement of high cost items such as helmets and uniforms.

- Football practice field condition concern – aerating and watering to make the surface safer. Using track pads for tackling drills – purchase new pads for track team.
 - Weight room equipment needs to be updated. Use Athletic Trainer to help with determining needs.
 - Improve boys’ locker room ventilation;
 - Creative use of turf time for practices – perhaps ½ field sharing.
 - Review training rules violation consequences for modification. Concerns regarding supervision of benched athletes as well as conditioning concerns due to lack of activity. Possibly allow to practice, but not play in games.
 - Obtaining a district “huddle license” which can be used for Scouting and is BOCES aidable – approximately \$2500.
 - Requesting parking spaces for referees to lessen officials getting harassed on their way to their cars.
 - Looking at prohibiting end of the season banquets being held in public venues due to availability of alcohol.
 - Possibility of moving modified volleyball to the winter season with MAC approval.
 - Positive feedback from coaches regarding buildings and grounds crews.
 - May need to look into using the Lion’s Club field for modified soccer if numbers keep increasing.
 - Speakers at the turf field and a topper for the home field side of the fence have been reviewed/discussed.
- James Walters, High School Principal, reported on the following **HIGH SCHOOL REPORT – MR. WALTERS** first quarter activities at the high school:
- Shannon Clark has again been selected to attend the NYSSMA All-State Conference.
 - Interact students sponsored a “spare change” collection to aid Hurricane Irma victims in the Florida Keys area. Arrangements were made by Mr. Butler, the Advisor, with Greene PD and Jeff Messina to send the donated funds to the Monroe County Florida Sheriff’s office for distribution.
 - 282 high school students qualified for the first quarter Honor or High Honor Roll which represents almost two thirds of all high school students.
 - Our state representative Clifford Crouch accepted an invitation from Ms. Sininger to come and speak to our government classes.
 - Student Council under Mrs. Frair’s advisorship, has kicked off the annual Food Drive. The goal set by the students is 2017 food items.
 - Mr. Butler and I have been discussing the Driver Ed. Program. He has put together a proposal for the school to cover or assist with the student fee that is charged for participation. The program was very successful last year with maximum participation, but there is a concern that students are prohibited from taking the course due to the cost. Mr. Butler’s proposal was given to the Board for their review.
 - Jessica Schindler, Living Environment teacher, has been selected as a Master Teacher and has been accepted into the Regional Master Teacher program through Binghamton University.
 - Overall a good start to the year with excellent communication with the bus garage and good feedback regarding building and grounds work and responsiveness to teachers’ requests.

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JESSICA SCHINDLER - Mr. Walters introduced Jessica Schindler who reported to the Board on the following activities:

LIVING ENVIRONMENT

- New science standards are pushing hands-on activities.
- The Envirothon Club, which she advises, usually has 5-10 Students, this year she has 30.
- The Envirothon students went to Ithaca and took a boat trip on a research boat. BOCES reimbursed a majority of the costs. Students took temperature readings, used microscopes powered with just normal sunlight, checked ph balances in the water, and learned about ecology.
- All her living environment students went to the Wolf sanctuary in Smyrna. They learned about wolf behavior and habitats, went on a plant walk, witnessed the use of solar power, and finished the day visiting Native American tee-pees and learning about their culture.
- She concluded by stating that these type of activities pull in the more reticent students and get them involved in learning. She has also posted write-ups on these activities on the web page and in the district newsletter.

**BOARD POLICIES:
#99 & #100 FIRST
READING**

- Motion made by Youngs, seconded by Burghardt, to accept the first reading of Policy #99 – *Interview of Students by Police and Department of Social Services* (former #7410) and Policy #100 – *Building Use* (former #3260) as read.

Yes-7, No-0

- A question was asked about who the “designated Board Representative” is. This would be the Superintendent and/or his office personnel.

**BOARD COMMITTEE
REPORTS:**

- Policy Committee – President Milk stated that the committee met to review and made minimal changes to the policies presented tonight.

TRANSPORTATION:

- The Transportation Committee will need to meet in December to discuss scheduling a bus purchase vote.

**EDUCATION &
PERSONNEL:
APPOINTMENT(S):
PHILLIP BROWN-
BUS DRIVER**

- The Superintendent of Schools recommends the following Board actions:

- Motion made by Youngs, seconded by Drew, to appoint Phillip Brown as a Bus Driver effective December 15, 2017 for a one-year probationary period ending December 14, 2018.

Yes-6, No-0, Abstain-1(McCauley)

**RENEE’ LAPORTE-
TEACHER AIDE**

- Motion made by Youngs, seconded by McCauley, to appoint Renee’ LaPorte, as a Teacher Aide effective December 4, 2017 for a one-year probationary period ending December 3, 2018.

Yes-7, No-0

**HEATHER GARDNER-
TEACHER AIDE**

- Motion made by Youngs, seconded by McCauley, to appoint Heather Gardner, as a Teacher Aide effective December 4, 2017 for a one-year probationary period ending December 3, 2018.

Yes-7, No-0

**JAMIE LEACH-
TEACHER AIDE**

- Motion made by Youngs, seconded by McCauley, to appoint Jamie Leach, as a Teacher Aide effective December 4, 2017 for a one-year probationary period ending December 3, 2018.

Yes-7, No-0

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- Motion made by Burghardt, seconded by Youngs, to appoint the following individuals to the 2017-2018 Substitute Rosters effective November 30, 2017:
 - Matthew Carlin – Substitute Teacher K-12
 - Alicia Dunlap – Substitute Aide K-12
 - Margaret Buhl – Modify previous appointment to include Substitute LTA and Teacher K-5
- Yes-7, No-0

SUBSTITUTE ROSTERS

- Motion made by Burghardt, seconded by Youngs, to appoint Jacob Wentlent as a Wrestling Unpaid Volunteer Coach for the 2017-2018 season effective November 30, 2017.
- Yes-7, No-0

**JACOB WENTLENT-
WRESTLING UNPAID
VOLUNTEER COACH**

- Motion made by Drew, seconded by Youngs, to approve the Wrestling Team's request to travel to the Peru Invitational on January 5 & 6, 2018 with the Booster Club covering any expenses beyond the 2017-2018 wrestling budget.
- Yes-7, No-0

**WRESTLING TEAM
PERU INV. REQUEST**

- Motion made by Burghardt, seconded by Youngs, to accept the Internal Claims Audit Reports for October 2017 as presented.
- Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Burghardt, seconded by Markham, to accept the Budget Status Reports for October 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
- Yes-7, No-0

**REVENUE & BUDGET
STATUS REPORTS**

- Board member McCauley asked about line item 3101 Basic State Aid (General Aid). Mr. Rubitski explained that the line item is for our state aid revenue which is earned monthly. The budgeted amount was 16 million and the unearned balance still to be paid out is 14 million.

- Mark Rubitski, Business Manager, reported on a recent BTD Health Insurance Consortium meeting that he attended. He highlighted the following from the 2016-17 Year End report he gave to the Board:

**BTD HEALTH INS.
CONSORTIUM
UPDATE**

- Expenditures for the year were 136 million dollars.
- Historical trends over the last 10 years. Claims increased the past year 5.3% while contributions were up 5.8%.
- Hospital care is the largest portion of claims followed by drug prescriptions.
- The first quarter of 2017-2018 is on a similar pace to last year.
- Experience modification is used to make adjustments to the budget numbers and is based on performance.
- Greene's performance rating is the same so any increase will be based on whatever the increase is in the budget.
- District's with a fund balance within the plan of over 20% receive a refund. Greene's surplus is 3.76% or \$119,257 which will be refunded next year 2018-2019.
- A Claim Management Quality Assurance Audit was completed and the Consortium is doing a good job with claim accuracy.

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- DISCUSSION ITEMS:**
- **YMCA Room** – Board member Markham asked if the YMCA room at the high school was moved up on hill where the YMCA is now located? Speculation was that the booster clubs may be able to use that room.
 - Bryan Ayres, Director of PE & Athletics, stated that the Athletic Trainer will be using that room.
 - **Rising Pension costs** – Mark Rubitski, Business Manager, gave the Board for their information/review a news article regarding rising pension costs and possible ramifications to school budgets.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Gordon Daniels reported on the following:
 - He thanked the administrative team for all their efforts and the Board of Education for a smooth transition. Everyone is doing a good job with an improved environment and he stated it is a real privilege to work at Greene.
 - Interim Superintendent Daniels will be out of town tomorrow through next week for his son's wedding. Following the district's chain of command, Mr. Walters, High School Principal, will be in charge during his absence.

REVIEW COMMITTEE SCHEDULE:

Committee Name:	Last Meeting:	Next Meeting:
Budget	Oct. 25, 2017	December 13, 2017 @ 4:00 p.m.
Building & Grounds	Nov. 1, 2017	Quarterly Report in January
Transportation	Nov. 9, 2017	December
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Nov. 27, 2017	

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA President, commented on Mr. Ayres' assessment that the delay in receiving supplies makes it difficult not only for coaches, but teaching staff as well. She also commented that the wording of policies on the agenda make it difficult to know if they are changed policies or not. Displaying the Board packet on the white board during meetings would make things more transparent. Mr. Walters' suggestion about Driver Ed being funded is a great idea, but is also part of the bargaining agreement of the GTA and they would need to be included in any discussions.

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- President Milk apologized if the policy changes were not apparent. He stated that they were minor changes and made late due to the Thanksgiving holiday.

PRESIDENT MILK

- Timothy Calice, Middle School Principal, stated that the Board should be receiving an invitation to Mrs. Griffin's class Holiday Feast on December 13th. RSVP's due by December 5th.

TIMOTHY CALICE

- Motion made by Markham, seconded by Barrows, to adjourn to Executive Session at 7:54 p.m. to discuss the Internship of a particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to adjourn Executive Session at 8:53 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 8:53 p.m.

RECONVENE

- Motion made by Drew, seconded by Burghardt, to adjourn the meeting at 8:54 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk